

STONDON PARISH COUNCIL



PARISH COUNCIL MEETING AGENDA

22nd October 2026

Members of Stondon Parish Council:

Cllr M Thompson (Vice-Chairperson), Cllr N Benson, Cllr M Bilsby, Cllr N Hansford, Cllr C Jenkins, Cllr P Lazenby, Cllr G Simkins, Cllr C Upchurch

You are hereby summoned to attend the **Council Meeting of Stondon Parish Council** on **Wednesday 28th October 2026**, commencing at **7:30 pm** in **The Function Room, Stondon Community Centre, The Pastures, Upper Stondon, SG16 6QB** for the purpose of transacting the business set out in this agenda.

Central Bedfordshire Council Ward Members, representatives of the press and electorates of Stondon, for information.

Sian van der Merwe

Sian van der Merwe
Clerk to Stondon Parish Council

AGENDA

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| 199. | Apologies for absence | 7:30pm |
| 200. | Declarations | 7:32pm |
| | a) To receive declarations of interest from Councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. | |
| | b) To grant requests for dispensation as appropriate. | |
| 201. | Chairman's announcements | 7:35pm |
| | a) Notice regarding openness and transparency of the meeting. | |
| 202. | To approve the Minutes of the Parish Council Meeting of 9th and 16th September 2026. | 7:38pm |
| 203. | Public session | 7:40pm |
| | Standing Orders will be suspended for a period of up to 15 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting. Please note that this is limited to a maximum of 3 minutes per speaker. | |
| 204. | Community Reports | 7.55pm |
| | To receive a report, for information only, from the following groups: | |
| | a) Central Bedfordshire Ward Councillors | |
| | b) Stondon Good Neighbours | |
| | c) Stondon Village Hall Management Committee | |
| | d) Stondon Speedwatch | |
| 205. | Co-option of new Parish Councillor | 8.10pm |
| | a) To consider the co-option applications for a current Councillor vacancy and approve a candidate. | |
| 206. | Neighbourhood Plan | 8.15pm |
| | To approve the updated Regulation 16 Neighbourhood Plan as modified by Chapman Planning in line with the new National Planning Policy Framework. | |
| 207. | Planning Applications as received from Central Bedfordshire Planning Authority | 8.17pm |
| | a) <u>CB/25/01015/OUT – Land West of Hurricane Avenue, Lower Stondon</u> | |
| | To note that the decision against the recent appeal has been received as “Allowed with Conditions”. | |
| | b) <u>CB/26/02713/FULL - 18 Loganberry Way, Lower Stondon, SG16 6GH (deadline: 11th Nov 26)</u> | |
| | Conversion of a detached garage into habitable annexe with changes to fenestration and roof lights. | |

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- c) **CB/26/02406/FULL – 145B Station Road, Lower Stondon, SG16 6JJ (deadline: 9th Nov 26)**
Erection of a front porch, single storey rear extension. Demolition of rear extension and garage retaining party wall. Creation of 3 parking spaces.
- d) **CB/26/02932/FULL – Mayfield Manor, Shillington Road, Lower Stondon, SG16 6JX (deadline: 12th Nov 26)**
Conversion of existing stable block into a single self-build dwelling including the raising of the existing eaves and ridge height and erection of new detached carport.
- e) **CB/26/03080/DOC – 109 Station Road, Lower Stondon, SG16 6JJ – for information**
Discharge of Conditions 6 and 8 against planning permission CB/26/00906/VOC.

- 208. Procedural 8.30pm**
- a) To approve the proposed Council Meeting dates for 2027/2028.
 - b) To receive information regarding a draft Town and Parish Council Charter that CBC is formulating.
 - c) To elect a new Parish Council representative to the Rands Educational Trust.
 - d) To consider a proposal to create a joint-committee with villages in our ward for CBC liaison purposes.
 - e) To note the current and updated Schedule of approved Policies.
 - f) To note the Council's response to CBC's Town and Parish Council Youth Provision Audit.
 - g) To re-approve the following policies or governance documents:
 - i. Investment Policy – 2026
 - ii. Grant Aid Policy – 2026
 - iii. Grant Aid Application Form – 2026
- 209. Community Centre and Village Hall 8.40pm**
- a) Community Centre
 - i. Update on snagging issues as issued by the Village Hall Committee.
 - b) Village Hall
 - i. Update on completion of landscaping project.
 - ii. Update on proposed Stompers signage for the village hall.
 - iii. Update on Stompers' holiday childcare planning.
- 210. Open Spaces 8.45pm**
- a) To receive a report from the Chair of the Open Spaces Working Group.
 - b) To receive an update on preliminary proposals put to CBC to adopt landscaping management of the Bird in Hand Roundabout and Hillside Road/Station Road junctions.
 - c) Allotments:
 - i. To consider and approve a request from SALGA for reuse of one of the noticeboards being replaced at the allotments.
 - ii. To consider and approve a request from SALGA regarding use of a plot for community engagement event and logistics related to the use.
 - iii. To consider remedial works needed for the allotment track.
- 211. Community Engagement 9.00pm**
- a) To receive the Community Engagement Officer's Report.
 - b) To receive an update on the following community engagement items:
 - i. Children's Halloween Craft Activity.
 - ii. Remembrance Day Service and tea at the Community Centre.
 - iii. Parish Councillor volunteering at Fireworks Event.
 - iv. Christmas Trees delivery, electrics for the Christmas Trees and roundabout remedial works.
 - v. Pensioner's Harvest Tea and feedback from attendees.
 - vi. Pending arrangements for children from Stondon Lower School visiting the allotments.
- 212. Finance 9:10pm**
- a) To consider and accept the External Auditor's Report on Stondon Parish Council's Annual Governance Accountability Return for 2025/2026.
 - b) Stondon Good Neighbours Grant Application Request: To consider and approve a Grant Application from Stondon Good Neighbours for £350.
 - c) To consider and approve the purchase of or costs related to:
 - i. Used storage container, base and storage yard – various quotes submitted for consideration;

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- ii. Sound speaker for events – up to £450 excl VAT based on quotes;
 - iii. Amended proposal for electrical point installation at the Community Centre – up to £3,000 excl VAT based on quotes;
 - iv. Remedial and repair works to the electric feeder pillar at the Community Centre – up to £900 excl VAT based on quotes;
 - v. Installation of drainage channel across the pathway at the Community Centre – up to £160 excl VAT based on quotes;
 - vi. Christmas tree lights for the Community Centre – up to £1,971 based on quotes excl VAT;
 - vii. Golden Years Christmas Lunch expenses – various quotes submitted for consideration;
 - viii. Christmas Light Switch On Event Medics – various quotes submitted for consideration.
 - ix. Purchase of bulbs for planting on the Bird in Hand Roundabout – up to £200.
- d) To consider and approve payments made or to be made between meetings.
 - e) To note the budget vs actual year to date and earmarked reserve reports.
 - f) To note the Clerk's delegated expenditure schedule.
 - g) To receive details of income received.
 - h) To approve bank reconciliations for September 2026.

213. Public Open Session

9.20pm

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Parish Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

Times as indicated on this agenda are indicative.